



FIXER Application Form

Please complete in block letters and return to the RQMF Registrar

1. **SURNAME:**
FORENAMES
HOME ADDRESS
..... **TOWN**.....
COUNTY **POST CODE**
TEL NO **MOBILE NO**
E-MAIL ADDRESS

2. **EMPLOYED?** **Yes / No**

3. **DETAILS OF EMPLOYER**
.....

4. **SELF-EMPLOYED?** **Yes / No**

Please note: You are required to complete a Business Registration Application Form if you are self-employed, a sole trader or carry out sub-contracted fixing work for other memorial masonry companies.

5. **NAME(S) OF BUSINESS (ES)**
.....
.....

6. **QUALIFICATION**

RQMF fixers are required to hold an accredited memorial fixing qualification such as the City & Guilds qualification 'Fixing Monoliths & Lawn Type Memorials to the NAMM Code of Working Practice' **or** the QCF194 unit of NVQ/SVQ Level 2, Fix and Secure Memorial Masonry (VR194 and MR260 also accepted). **CERTIFICATE / PROOF OF QUALIFICATION MUST ACCOMPANY THIS APPLICATION.**

Continued overleaf

7. DECLARATIONS

I confirm that I am fully conversant with the NAMM Code of Working Practice and BS8415 and that all work shall be carried out in full compliance of these standards.

RQMF Disciplinary Procedures. All memorial masonry businesses and registered fixers who participate in the RQMF must sign this undertaking to abide by the decisions of any independent Disciplinary Committee formed to rule on an alleged breach of fixing standards made against them.

Data Protection Act 1998. The personal information provided above will be treated in strict accordance with the Data Protection Act 1998. You must consent to the personal and business information being published on the Register of Qualified Memorial Fixers and acknowledge that the information will freely available to those accessing the database on the RQMF website for the purposes of confirming the credibility of both your company and those employed within it. You have the right to access the information at any time and request that any factually incorrect errors be corrected. You may ask at anytime to have your information removed from the database.

Signed..... Date

8. REMITTANCE: £30.00 **Please do not send payment with this application.**

Once application has been received and approved, an invoice will be raised. Upon Payment of the invoice, your fixer licence will be despatched.

Payment can be made through BACs or by cheque payable to RQMF:

9. PHOTOGRAPH

If not already supplied, please enclose a current passport-sized photograph.

Application form should be returned with remittance to:

Register of Qualified Memorial Fixers, 1 Castle Mews, Rugby Warwickshire, CV21 2XL

Tel: 01788 542276; E-mail: info@rqmf.org.uk;